

### Course Outline Enter the year

#### COURSE CODE: COURSE TITLE (XX POINTS)

### Quarter (XXXX)

### 

# Course prescription

# 

Enter the course prescription as shown in the academic calendar.

# Course advice

Before enrolling in this course you must complete these courses:

Prerequisite: (Copy from prescription) It is also assumed that you …..

Copy and paste the standardised text from the guide to enter any prerequisites and/or restrictions.

# Goals of the course

This course will help participants to…

In particular, the course challenges participants to:

# Learning outcomes (LO)

By the end of this course it is expected that the student will be able to:

| # | Learning outcome | Graduate profile capability\* |
| --- | --- | --- |
| LO1 | Enter learning outcome 1. | Select from the drop-down list.  Choose a second capability or leave blank. |
| LO2 | Enter learning outcome 2. | Select from the drop-down list.  Choose a second capability or leave blank. |
| LO3 | Enter learning outcome 3. | Select from the drop-down list.  Choose a second capability or leave blank. |
| LO4 | Enter learning outcome 4. | Select from the drop-down list.  Choose a second capability or leave blank. |
| LO5 | Enter the learning outcome 5. | Select from the drop-down list.  Choose a second capability or leave blank. |

\* See the graduate profile this course belongs to at the end of this course outline.

# Content outline Refer to the guide for example content outline tables

| Week / Module | Topic | Relevant learning resources/activities | Assessment due this period |
| --- | --- | --- | --- |
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# Learning and teaching

Each point in a course offering is equal to 10 hours of learning, therefore it is expected that you will do xx hours of self-learning over the course of the Quarter. Class time will be used for lectures, discussions, problem solving, group work, and for feedback from online quizzes/assessments. In addition to attending classes, students should be prepared to spend another ten hours per week on activities related to this course. These activities include working through required readings, the case study, problem solving and preparing assessments. Students are strongly encouraged to seek assistance from the Business Communications Team (BCT) 48 hours prior to the submission date.

150 hours learning over a single quarter includes:

* xx hours Plenary
* xx hours Tutorial
* xx hours Team Based Learning (TBL)
* xx hours Labs
* xx hours preparatory reading or xx hours of self-study

Specify how the course will be delivered.

# Teaching staff

Course director: Name

Office:

Phone: Email:

Office Hours:

Lecturer: Name and email address

Office:

Phone: Email:

Office Hours

Tutor: Name and email address

Office:

Phone: Email:

Office Hours:

Click here to enter staff names and contact details.

# Learning resources

The required textbook for this course is:

All other course readings are available via Reading Lists under each module on the Canvas page or in the Reading List module on Canvas.

Enter details of a required textbook.

# Assessment information

| Assessment task | Weight % | Group and/or individual | Submission |
| --- | --- | --- | --- |
| Assessment task | Weight % | Select one | Submission |
| Assessment task | Weight % | Select one | Submission |
| Assessment task | Weight % | Select one | Submission |
| Assessment task | Weight % | Select one | Submission |
| Assessment task | Weight % | Select one | Submission |

# Pass requirements

The minimum pass mark for this course is a C-. However, to progress in this Masters programme you must achieve:

* A minimum GPA of 4.0 (B- grade average) over Part II (BUSMGT 711 – 714) as a prerequisite to progress to courses in Parts III and IV. Students who do not meet this standard will able to reassign completed courses to the PGCertMgt.
* A minimum GPA of 5.0 (B grade average) in Part III (initial set of specialist courses) of the programme in order to progress to Part V (Advanced specialisation).

Late Submissions and Special Consideration

For any queries about the programme policies around the late submission of assignments, or for special consideration or aegrotat processes, please contact the Programme Manager Nino Murjikneli, [n.murjikneli@auckland.ac.nz](mailto:n.murjikneli@auckland.ac.nz)

# Description of assessment tasks

| Assessment task | Learning outcome to be assessed |
| --- | --- |
| Enter assessment task and a brief description (eg. purpose, format, and general assessment criteria. | Enter learning outcome/s |
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# Inclusive learning

Students are urged to discuss privately any impairment-related requirements face-to-face and/or in written form with the courses convenor/lecturer and/or tutor.

# Academic integrity

The University of Auckland will not tolerate cheating, or assisting others to cheat, and views cheating in coursework as a serious academic offence. The work that a student submits for grading must be the student’s own work, reflecting his or her learning. Where work from other sources is used, it must be properly acknowledged and referenced. This requirement also applies to sources on the worldwide web. A student’s assessed work may be reviewed against electronic source material using computerised detection to provide an electronic version of their work for computerised review.

The way to avoid plagiarism is to reference your work. If you are in doubt about how to reference properly, ask someone – your lecturers, tutors and the Student Learning Centre are good places to start. Please refer to the following website for further information about academic referencing: [www.cite.auckland.ac.nz/](http://www.cite.auckland.ac.nz/)

The document Guidelines: Conduct of Coursework provides further advice on how to avoid plagiarism. It can be found at: [www.business.auckland.ac.nz/conductcoursework](http://www.business.auckland.ac.nz/conductcoursework)

The penalties for plagiarism can be severe, including losing some or all of the marks for the assignment. Major offences can be sent to the University’s Discipline Committee, where further penalties can be imposed.

# Student feedback

We regularly seek feedback from students in order to shape and improve this and all courses on the programme. Students will be asked to complete formative fast feedback early in the semester, and course and teaching evaluations at the end of the course. In addition, each course will seek volunteers to serve as class reps.

# In the event of an unexpected disruption

We undertake to maintain the continuity and standard of teaching and learning in all your courses throughout the year. If there are unexpected disruptions, the University has contingency plans to ensure that access to your course continues and your assessment is fair, and not compromised. Some adjustments may need to be made in emergencies, In the event of a disruption, the University and your course coordinators will make every effort to provide you with up to date information via Canvas and the University website.

# Graduate profile Enter the qualification here.

The following six themes represent the capabilities that the Business School seeks to foster in all of its graduates. The development of these capabilities does not come all at once, but rather is expected to build from year to year. Each course is not expected to contribute to all capabilities, but each course will have its own goals and learning outcomes that relate to the overall development of this profile.

# Paste the Graduate profile table here.Master of Management

# Master of Professional Accounting

# Master of International Business

# Master of Marketing

| Graduate Profile |
| --- |
| Disciplinary knowledge and practice MMgt  Graduates will be able to demonstrate an advanced understanding of theory and practice and apply this in current management contexts.  MProfAcctg  Graduates will be able to demonstrate specialist knowledge relevant to professional accountancy practice.  MIntBus  Graduates will be able to demonstrate specialist knowledge in the field of international business and be able to apply relevant theoretical frameworks to practice.  MMktg  Graduates will be able to demonstrate specialist knowledge in the field of marketing and be able to apply relevant theoretical frameworks to practice. |
| Critical thinking Graduates will be able to synthesise and critically evaluate ideas and information from multiple sources to develop coherent and evidence-based arguments. |
| Solution seeking Graduates will be able to creatively and systematically address complex business and management issues and develop practical and innovative solutions. |
| Communication and engagement Graduates will be able to work effectively in teams and engage diverse audiences by communicating professionally using multiple formats. |
| Independence and integrity Graduates will be able to work professionally and ethically as well as demonstrate self-management in complex situations. |
| Social and environmental responsibility Graduates will be able to demonstrate respect for the principles underpinning the Treaty of Waitangi, as well as diversity, equity and sustainability, when operating in a global business environment. |